

APPLY IN PERSON:

Employment Information Center (M-W-F ONLY)
Civic Center Plaza - 1200 3rd Avenue, Suite 101-A,
San Diego, CA 92101

INTERNET: www.sandiego.gov/empopp

**APPLY BY MAIL TO:**

JOBS - City of San Diego Personnel Department
1200 3rd Avenue, Suite 300, San Diego, CA 92101-4107
24 Hour JOBLINE: (619) 682-1011

**CITY OF SAN DIEGO
EMPLOYMENT OPPORTUNITY**

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**#T2255 POLICE OFFICER I
MONTHLY SALARY: \$3646 to \$4400**

APPLICATION FILING PERIOD: FIRST DATE: October 26, 2001

LAST DATE: Open

This announcement serves to establish/maintain an eligible list for current/future vacancies that occur in the classification(s) specified above. **Please apply promptly.** Although the last date to apply is currently "OPEN", the application filing period may be closed with five days notice.

THIS JOB is an entry-level position designed primarily for recent California P.O.S.T. approved Police Academy graduates and persons that possess current California Basic P.O.S.T. certificates. After one year, Police Officers I receive a \$900 annual uniform allowance. Bilingual pay (3.5% of base pay) is provided to qualified officers, if skills are required. Police Officers may work a 4 day/10 hour, rotating shift work schedule, depending on assignment. Initially, Police Officers I will be assigned to the Patrol Division.

REQUIREMENTS: You must meet the following requirement(s) on the date you apply, unless otherwise indicated.

GENERAL: United States citizen or permanent resident alien who is eligible and has applied for United States citizenship prior to application for employment.

MINIMUM AGE: 21 years at time of hire.

EDUCATION: Graduation from a High School located within the United States or a United States territory OR passage of the California High School Proficiency Examination or G.E.D. (General Education Development) with scores that meet the California standard established by the American Council on Education OR possession of a two or four year degree from an accredited college or university. (Accreditation must be from an institutional accrediting body which has been recognized by the Council on Postsecondary Accreditation.) Candidates screened by the Police Department must present proof of education when they submit their Background Investigation Questionnaire.

POST CERTIFICATE: Graduation from a California P.O.S.T. approved Police Academy with a Basic Peace Officers Course Certificate OR possession of a California Basic P.O.S.T. Certificate. **Certificates must be dated within the last one year and a copy of the certificate must be submitted with the application.** Applicants with certificates over one year old may qualify if they also submit a P.O.S.T. Requalification Certificate dated within the last one year OR if they have been employed as a full-time paid sworn Peace Officer with a California City Police, County Sheriff or State law enforcement agency within the last one year. **NOTE:** Individuals with certificates over one year old who do not meet the P.O.S.T. certificate requirements above may apply for Police Recruit and waive the Written Test.

LICENSE: A valid California Class C Driver's License is required at time of hire.

TYPING CERTIFICATE: Since Police Officers routinely use laptop computers, an ORIGINAL typing certificate indicating the ability to type at a corrected speed of 30 words per minute on a typewriter or computer keyboard must be submitted during the Police Department's Background Investigation Process. The certificate must be issued under International Typing Contest Rules and specify the net and gross speed, the number of errors and that the test was five minutes or longer. Certificates specifying more than five errors will not be accepted. **Individuals who are serving or have served in City of San Diego job classifications which meet or exceed the minimum typing requirements need not submit a typing certificate. Internet typing tests will not be accepted.**

***Typing tests are given at, but you are not limited to, the following locations:** (Call individual centers for further information.)

Centre City / Skills Center: (619) 388-4600
Cesar Chavez Center: (619) 230-2895
Educational Cultural Complex: (619) 388-4956

Mid-City Center: (619) 388-4500
North City Center: (619) 388-1800
The West City Center: (619) 221-6973

HOW TO APPLY: Submit a completed DATA ENTRY FORM and SPECIAL APPLICATION (including any attachments) for this position. Applications may be obtained from one of the locations listed on the back of this job bulletin.

THE SCREENING PROCESS will consist of a comprehensive evaluation of the **Special Application** for applicable education, experience, and/or training. Only those applicants whose qualifications meet the position requirements will be placed on the eligible list.

ELIGIBLE LIST: Candidates who are successful in the screening process described above will be placed on a **one category** eligible list which will be used to fill position vacancies during the next **one year**. For each vacancy, only those candidates with the most appropriate qualifications will be contacted by the hiring department for an interview.

NOTE: Individuals who are placed on the eligible list and are being evaluated by the Police Department for employment, must successfully pass the following prior to hire:

PHYSICAL ABILITY TEST: This test is a 500-yard course that simulates a suspect chase and measures a variety of physical abilities necessary in police work. The test requires candidates to: dodge low hanging objects; climb ladders and stairs; run around pylons; jump, step and/or climb over 3, 4, and 6-foot fences; and partially lift and drag a 155 lb. "simulated victim". While performing the test, candidates must wear a 3-pound vest provided by the Police Department. Test information will be given to candidates prior to their scheduled test date. **QUALIFYING ONLY**

THE FIREARM PROFICIENCY TEST: This test is conducted with a Police Department approved handgun and involves firing at a silhouette target from 3, 7, 10, and 15 yard lines with both strong and weak hands. A minimum score of 255 out of 300 or 85% is required to pass. **QUALIFYING ONLY**

MEDICAL EXAMINATION: Candidates must pass a comprehensive medical examination before being hired. Vision requirements vary depending upon the corrective measures employed. (See the attached for details on vision and hearing requirements.)

PRE-EMPLOYMENT REQUIREMENTS: Any employment offer is conditional pending the results of all pre-employment screening processes required for the job, which may include, but are not limited to the following: confirmation of citizenship/legal right to work in the United States; completion of a pre-employment medical review/exam (which may include drug/alcohol testing); reference checks; background investigation; polygraph examination; and a fingerprint check. The fingerprints will be submitted to the California Department of Justice and the Federal Bureau of Investigation for a conviction record report. All of these processes must be successfully completed before employment begins. **Note:** Misrepresentation, falsification, or omission of pertinent facts in any step of the screening/selection process may be cause for disqualification or termination of employment.

Vision Requirements for Police Officer Candidates

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Vision requirements vary depending upon the corrective measures utilized.

1. If you wear eyeglasses or hard+ (non-orthokeratology) contact lenses, your uncorrected vision may be no worse than 20/70 both eyes together. Uncorrected vision worse than 20/20, but not worse than 20/70, must be corrected to 20/20 both eyes together. NOTE: + "Hard" contact lenses also include semi-soft, semi-rigid, semi-permeable, gas permeable, and similar lenses.
2. If you wear soft contact lenses and your vision is corrected to 20/20 both eyes together, there is no minimum uncorrected visual acuity requirement.

To qualify under this provision, you will be asked to present satisfactory medical evidence from your private optometrist or ophthalmologist documenting that you have been a successful wearer of soft contact lenses for one year prior to the medical examination given by the City of San Diego. Such documentation must also indicate if you have any medical contraindications to wearing soft contact lenses. We will request this information from you following the medical examination given by the City.

You will also be required, as a condition of your employment, to sign a pre-employment agreement obligating you to wear soft contact lenses at all times while on duty, except when otherwise authorized by the San Diego Police Department. Your use of soft contact lenses will be subject to verification by the City of San Diego and to such medical eye examinations as necessary in the judgement of the City.

3. If you have undergone orthokeratology and wear orthokeratology lenses and your vision is corrected to 20/20 both eyes together, there is no minimum uncorrected visual acuity requirement. NOTE: Candidates who wear orthokeratology lenses are encouraged to change to soft contact lenses.

To qualify under this provision, you will be asked to present satisfactory medical evidence from your private optometrist or ophthalmologist documenting that you have been a successful wearer of orthokeratology lenses for one year prior to the medical examination given by the City of San Diego. Such documentation must also indicate if you have any medical contraindications to wearing orthokeratology lenses. We will request this information from you following the medical examination given by the City.

You will also be required, as a condition of your employment, to sign a pre-employment agreement obligating you to wear orthokeratology lenses at all times while on duty, except when otherwise authorized by the San Diego Police Department. Your use of orthokeratology lenses will be subject to verification by the City of San Diego and to such medical eye examinations as necessary in the judgement of the City.

4. (a) If you have undergone any type of refractive vision surgery (or "touch up" surgery) such as Laser-Assisted In Situ Keratomileusis (LASIK), radial keratotomy (RK) or photorefractive keratectomy (PRK) a year or longer prior to being medically considered for a Police Recruit or Police Officer position, you must be substantially free of vision problems including, but not limited to: impaired vision at night or under dim lighting conditions; sensitivity to glare; starbursts experienced around light sources such as street lights or headlights; hazing or blurring of vision; eye irritation and pain; progressive regression of visual acuity; and/or daily changes in visual acuity. Your vision must be 20/20 both eyes together. If it is not, it must be corrected to 20/20 both eyes together in accordance with the requirements in No. 1, 2, or 3 above.

To qualify under this provision, you will be asked to submit the results of a recent eye examination from your private ophthalmologist documenting the status of your vision. We will request this information from you following the medical examination given by the City.

(b) If you have undergone any type of refractive vision surgery (or "touch up" surgery) within less than a year of being medically considered for a Police Recruit or Police Officer position, you may be hired on a "conditional" basis.

Vision Requirements for Police Officer Candidates

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To qualify under this provision, you must successfully complete a City provided vision examination prior to hire and at periodic intervals thereafter, until one year has elapsed from the date of your last vision surgery or "touch up" surgery. You must be substantially free of the vision problems outlined in paragraph 4(a) above. Your vision must be 20/20 both eyes together. If it is not, it must be corrected to 20/20 both eyes together in accordance with the requirements in No. 1, 2, or 3 above.

5. **In all cases**, you need to have binocular vision (vision in both eyes), normal visual fields, normal binocular fusion, and freedom from other visual conditions that would interfere with your ability to perform the full range of duties of a Police Recruit or Police Officer with the San Diego Police Department.
6. **In all cases**, you need an acceptable level of color vision. This is determined at the time of the medical examination given by the City using standardized color vision tests.

NOTE: The contents of this announcement are for the general information of candidates. They do not constitute an expressed or implied contract. Final determination of a candidate's medical suitability for employment is determined at the time of the medical examination.

Hearing Requirements for Police Officer Candidates

The City of San Diego uses the California Peace Officer Standards and Training Commission's guidelines on hearing requirements for Police Recruit applicants. These guidelines require pure tone threshold testing for each ear separately at 500, 1000, 2000, 3000, 4000, and 6000 Hz. For acoustical reasons, audiograms must be done without hearing aids in place.

An additional examination by a medical specialist will be required if the screening audiogram is considered "abnormal" or there is a history of ear-related symptoms. In general, an audiogram is considered to be abnormal if thresholds exceed 25 dB. In these cases, the examining physician must determine 1) whether the hearing loss is functionally relevant to the safe performance of patrol duties, and 2) whether the candidate needs to be evaluated by a hearing specialist to assess treatment options and/or prognosis.

Candidates with hearing aids: Candidates who wish to be tested with their hearing aids will be administered a test to assess speech comprehension ability in noise and quiet. Both tests will be administered by sound field methods rather than headphones. An aided audiogram will be reviewed to evaluate sound detection ability.

Prior to testing, the candidate must attest that he/she has worn the aids regularly for at least one month. In addition, all records from the audiologist who dispensed the hearing aids must be provided, including documentation of the fitting program and other hearing aid settings, which are used on a regular basis by the individual.

As a condition of employment, candidates who wear hearing aids will be required to sign a pre-employment agreement obligating them to wear their hearing aids when assigned to field duty or other hearing critical tasks.

NOTE: Any evaluation by a hearing specialist, including additional audiogram testing, will be at the applicant's expense.

POLICE APPLICANT INFORMATION

PLACES TO APPLY

City of San Diego Employment Information Center:

Civic Center Plaza (West side of Bldg.)
1200 - 3rd Avenue, Suite 101-A
San Diego, CA 92101
Hours: 8:00 a.m. - 5:00 p.m.
Monday, Wednesday, & Friday, ONLY

San Diego Police Department:

Personnel Office & Recruitment Team
1401 Broadway, San Diego, CA 92101
Hours: 8:00 a.m. - 5:00 p.m.
Monday through Friday

Call (619) 531-2677 (531-COPS) for specific Police
Department information.

Call (619) 682-1011 for 24-hr. job information.

GENERAL REQUIREMENTS

All requirements must be met at time of application unless another time is specified. Persons selected for employment will be required to present documents establishing personal identity and the legal right to work in the United States and must complete and sign a form verifying the authenticity of the documents presented before starting work. After hire, you will be required to sign a loyalty oath and may be required to live in San Diego County. State law requires disqualification of applicants convicted of a civilian or military felony. Other conviction records may also be cause for disqualification or immediate dismissal.

PERSONNEL DEPARTMENT

MAILING ADDRESS

**JOBS
CITY OF SAN DIEGO
PERSONNEL DEPARTMENT
1200 3RD AVENUE, SUITE 300
SAN DIEGO, CA 92101-4107**

ADDRESS CORRECTION REQUESTED

MEDICAL EXAMINATION

Before you are hired, you will be required to pass all portions of a comprehensive City medical examination.

The City of San Diego is committed to a drug and alcohol free workplace.

EMPLOYEE BENEFITS

Current Police Officers are presently offered a variety of fringe benefits including paid holidays and annual leave, group health and life insurance, and retirement plan, as well as significant promotional opportunities.

Working conditions and fringe benefits may be subject to change due to employer-employee contract negotiations.

POLICE PROMOTIONAL OPPORTUNITIES INCLUDE

**POLICE CAPTAIN
POLICE LIEUTENANT
POLICE SERGEANT
POLICE OFFICER II
POLICE OFFICER I
POLICE RECRUIT - Entry level**

The provisions of this bulletin do not constitute an expressed or implied contract.

DIVERSITY BRINGS US ALL TOGETHER.